



**ST. JOHNS COUNTY, FL
BOARD OF COUNTY COMMISSIONERS
PURCHASING DIVISION**

**AGENDA
SHORTLIST DISCUSSIONS
EVALUATION MEETING**

**RFQ 2053 DESIGN FOR SJC SHERIFF'S OFFICE ADMINISTRATION
BUILDING**

THURSDAY FEBRUARY 6, 2025

**ST. JOHNS COUNTY SHERIFF'S OFFICE
911 LAW ENFORCEMENT WAY, BUILDING #1**

ST. AUGUSTINE, FL 32084

The County shall hold discussions with the shortlisted, top three (3) ranked firms under the above RFP. The discussions shall be closed to the public, but will be recorded in accordance with public records laws. At the conclusion of the discussions a public evaluation meeting will be held to announce the evaluator scores for the discussions, the updated total scores, and the final ranking of Respondents. **The evaluation meeting will be conducted in accordance with all applicable provisions of the Florida Sunshine Laws.**

Schedule for Discussions:

THURSDAY FEBRUARY 6, 2025

09:30AM to 10:00AM	Passero Associates, LLC
10:15AM to 10:45AM	Bhide and Hall
11:00 AM to 11:30AM	Harvard Jolly Inc
11:45AM To 12:00PM	Public Evaluation Meeting

Evaluation Meeting Agenda:

- Call meeting to order
- Public comment – Limited to three minutes per speaker
- Explanation of Process
- Announcement of Scores and Rankings
- Adjourn

If a person decides to appeal any decision made with respect to any matter considered at the meeting, he/she will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which such record includes the evidence upon which the appeal is made.

NOTICE TO PERSONS NEEDING SPECIAL ACCOMMODATIONS AND TO ALL HEARING IMPAIRED PERSONS: In accordance with the Americans with Disabilities Act, persons needing a special accommodation to participate in the proceedings should contact ADA Coordinator at (904) 209-0653 at the Facilities Maintenance Department, 2416 Dobbs Rd, St. Augustine, Florida 32086. For hearing impaired individuals: Telecommunication Device for the Deaf (TDD): Florida Relay Service: 1-800-955-8770, no later than 5 days prior to the date of the meeting.