

**CONSTRUCTION BOARD OF ADJUSTMENTS & APPEALS**  
**PERMIT CENTER ~ 2<sup>ND</sup> FLOOR CONFERENCE ROOM**  
**4040 LEWIS SPEEDWAY, ST. AUGUSTINE, FL 32084**  
**MONDAY, October 21, 2024**  
**4:00 p.m.**

**MINUTES**

**1) Meeting is called to Order at 4:06pm**

**2) Roll Call:**

**Members present:** Alex Clay, Michael Saxe, Bill Lanni, Robert Blood,

**Board Members absent/excused:** Keith Burney, Thomas. Walsh, Adrienne Reed, Scott Lilley

**Staff Members present:** Lori Troxel, Henry Irving, Raquel Santiago, Code Enforcement Officers, Roderick Potter, Code Enforcement Manager, John Adams, Chief Plans Examiner, Kealey West, Staff Attorney, Emily Lunn, Code Enforcement staff. Board Attorney Michael McCabe

**Members of the Public:** Harriet Fleming; 530 Colee St.

**3) Minutes from September 16, 2024, reviewed for approval (Section 2)**

**A motion was made by Bill Lanni, seconded by Robert Blood to accept the September 16, 2024, minutes as presented.**

**All in favor. So, voted.**

**4) Public information, exparte communications, and identification of persons present for cases on the agenda read by Chair (Section 1)**

**5) Board Attorney swears in representatives testifying.**

**6) Old Business**

**a. Unsafe Building Abatement Case #24-04 (Irving)**

530 Colee Street, Saint Augustine, FL

On August 19, 2024, the Board heard testimony, and ordered a continuance so that the respondent can have the septic tanks abandoned by October 1, 2024. Exhibit A. (2 pages).

A Notice of Hearing and Continuance Order was sent via Certified mail on August 20, 2024, and was signed by Ms. Fleming on August 29, 2024. Exhibit B (2 page).

A pre-hearing inspection performed on October 14, 2024, revealed the abandonment of the septic tanks. Exhibit C. (3 Photographs). These photographs were taken by myself and are a true and accurate representation of the violation at the time they were taken.

I have been in contact with Moore Sand and Septic who sent a paid invoice. The Health Department sent a copy of the permit of abandonment. Exhibit D (3 pages).

The County recommends that you remove the case from any further Board action.

**A motion was made by Robert Blood, seconded by Bill Lanni to find the respondents in compliance with Ordinance 2000-48 and order the case to be dismissed from any further Board action at this time.**

**All in favor. So, voted.**

**7) New Business, None**

**8) Adjournment: A motion was made, seconded and approved to adjourn the meeting at 4:12 p.m**

Respectfully submitted,

Approved by,

Emily Lunn  
Clerk of Court

Keith Burney  
Chairman