

**ST. JOHNS COUNTY HEALTH AND HUMAN SERVICES ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES**

November 16, 2023

MEMBERS PRESENT: Tara Haley, Chair; Howard Hitzel, Vice Chair

STAFF PRESENT: Tracy Dillon, Social Services Manager; Mary Garcia, Administrative Coordinator, Health & Human Services

CALL TO ORDER: Chair called the meeting to order at 3:30 p.m. Quorum was not present.

PUBLIC COMMENT: None

Meeting held via Zoom. The purpose of this meeting was to set the agenda for the December 7th general meeting. The proposed agenda was reviewed and Ms. Haley asked when new officers would be named for the County Commission since this could result in a new liaison for the HHSAC. Ms. Garcia said new officers will be named at the November 21st BCC meeting and she said staff would advise the Council as soon as they are aware of any changes made in board and committee liaisons.

Ms. Garcia said that HHS has moved back under Brad Bradley, Deputy County Administrator, and Sarah Taylor will no longer attend meetings. Ms. Haley asked that Ms. Garcia invite Mr. Bradley or his designee to general meetings.

The January 4th meeting will be discussed at the December meeting to ensure quorum since it does fall within the holiday week. Ms. Haley advised she will not be available to attend the December or January meetings. Mr. Hitzel said he will be available to lead these meetings as Vice-Chair.

Regular Meeting: Next general meeting will be on Thursday, December 7, 2023, at 4:00 p.m. at the Health & Human Services Center, Kingfisher conference room, 200 San Sebastian View, St. Augustine, FL 32084 and via Zoom.

ADJOURNMENT - Meeting was adjourned at 3:47 p.m.