

**ST. JOHNS COUNTY HEALTH AND HUMAN SERVICES ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES**

October 19, 2023

MEMBERS PRESENT: Tara Haley, Chair; Charles Daly, Vice Chair

STAFF PRESENT: Shawna Novak, Director, Health & Human Services; Mary Garcia, Administrative Coordinator, Health & Human Services

CALL TO ORDER: Chair called the meeting to order at 3:30 p.m. Quorum was not present.

PUBLIC COMMENT: None

Meeting held via Zoom. The purpose of this meeting was to set the agenda for the November 2nd general meeting. The proposed agenda was reviewed and Ms. Novak stated Michael Hartman, representative for Turnstone Development, Victoria Crossing, has retired and would not be available to give a final report on the project, which is complete. Ms. Garcia said she has updated photos of Victoria Crossing and those can be displayed during the meeting. Ms. Haley asked if Social Services staff are currently on site for residents and Ms. Novak said confirmed staff is present one day per week.

Ms. Novak stated Compassionate St. Augustine asked County Administration if they might present to the HHSAC and executive director, Arthur Culbert, has been scheduled for the November meeting.

Officer elections must be held at the November meeting. Ms. Haley stated she would be willing to serve as Chair again, if nominated, in the hope that one of the newer members might be willing to step into the Vice Chair role to “learn the ropes”.

2024 meeting dates will be presented and voted on.

Shawna Novak said a new RFP is anticipated for 2024, and she said a GAPS analysis is also planned in anticipation of the RFP.

Ms. Novak said it is likely a new BCC liaison will named when officers on the Commission change in the new year.

Regular Meeting: Next general meeting will be on Thursday, November 2, 2023, at 4:00 p.m. at the Health & Human Services Center, Kingfisher conference room, 200 San Sebastian View, St. Augustine, FL 32084 and via Zoom.

ADJOURNMENT - Meeting was adjourned at 3:44 p.m.