

**MINUTES OF MEETING  
INDUSTRIAL DEVELOPMENT AUTHORITY  
OF ST. JOHNS COUNTY  
February 12, 2024 3:00 PM  
at  
500 San Sabastian View, St. Augustine FL**

**Members Present:** Viv Helwig, Ms. Churchwell., and Orville Dothage

**Call In:** None.

**Members Absent:** Kevin Kennedy and Geoff Litchney

**Guests Present:** See attached sign-in sheet.

Mr. Helwig brings the meeting to order at 3:01 p.m.

Mr. Helwig asks for roll call. Mr. Helwig, Mr. Dothage, Ms. Churchwell. Mr. Kennedy & Mr. Litchney absent.

Mr. Helwig asks for public comment.

No public comment.

Mr. Helwig asks for additions and deletions to today's agenda.

None.

Mr. Helwig asks for approval on the January 8, 2024 minutes.

Motion Mr. Dothage, Second Ms. Churchwell to approve the minutes as presented.

Vote unanimous.

Mr. Helwig moves the meeting to the Treasurer's report.

Mr. O'Connell presents one check for payment \$455 made out to WH O'Connell & Associates PA for accounting services.

He asks for any questions concerning the financials. None noted.

Motion Kennedy, Second Mr. Dothage to approve the financials as presented.

Vote unanimous.

Mr. Helwig moves the meeting to New Business.

TPC Ticket Distribution

Mr. Helwig asks Scott Maynard from the SJC Chamber of Commerce for and update. Mr. Maynard gives a background on how the selection process works. He states that some of the recipients are and were Vicars Landing, UF Health, Baptist South, Rulon, V Pizza and other.

Discussion.

Mr. Maynard appreciates the IDA for providing tickets.

Mr. Helwig asks Mr. Maynard if additional tickets are needed.

Mr. Maynard said no the number available is sufficient.

Mr. Helwig moves meeting to Dominion Update

Mr. Helwig states Dominion is a large affordable housing developer. He introduces John Rodriques and Katessa Archer from Dominion.

Mr. Rodriquez and Ms. Archer state Dominion has 5,300 units currently in Florida and roughly 37,000 nationally. Mr. Rodriquez talks about tax exempt bond financing as it relates to residential affordable housing. Both present a slide presentation detailing the history of the company and tax exempt bonds.

Discussion.

Mr. Helwig moves meeting to SBA account.

Mr. O'Connell presents the current rates offered by this pooled investment account.

Discussion.

Motion Mr. Helwig, Second Mr. Dothage to open a Florida Prime account with an amount not to exceed \$1,000. Vote unanimous.

Mr. Helwig moves the meeting to Annual Report.

Discussion on annual report presented.

Motion Ms. Churchwell, Second Mr. Dothage to approve the annual report as presented. Vote unanimous.

Mr. Helwig moves the meeting to Reports.

IDA Members.

Ms. Churchwell – no report

Mr. Dothage – no report

Mr. Helwig - Reads letter to be presented to Chet Firth

Discussion

County – no report

Commissioner – no report

Staff – no report

Mr. Helwig states next meeting is at 3pm on 3/11/24, and asks for a motion to adjourn.

Motion Ms. Churchwell, Second Mr. Dothage to adjourn the meeting at 4:10 p.m.

Vote unanimous.

# IDA

## SIGN IN SHEET

### IDA BOARD MEMBERS

|   |                    |
|---|--------------------|
| 1 | Melissa Churchwell |
| 2 | Orville Dothage    |
| 3 | Vivian Helwig      |
| 4 |                    |
| 5 |                    |
| 6 |                    |
| 7 |                    |

### IDA MEETING

DATE: 02-12-24

### VISITORS / GUESTS

### Who do you represent?

|    |                                   |                         |
|----|-----------------------------------|-------------------------|
| 1  | John Rodriquez                    | Dominium                |
| 2  | Katessa Archer                    | Dominium                |
| 3  | Jennifer Zuberer                  | SJC Tourism             |
| 4  | Angela Cuozzo                     | SJC Tourism             |
| 5  | Scott Maynard                     | SJC Chamber of Commerce |
| 6  | Mike McCabe                       | IDA Attorney            |
| 7  | Commissioner Christian Whitehurst | SJC BoCC                |
| 8  | Henry O'Connell                   | IDA CPA                 |
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