

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
May 9, 2022 3:00 PM
at
500 San Sabastian View, St. Augustine FL**

Members Present: Melissa Churchwell, Kevin Kennedy, Geoff Litchney and Vivian Helwig

Members Absent: Chet Frith

Guests Present: See attached sign in sheet.

Ms. Churchwell brings the meeting to order at 3:03 PM

Ms. Churchwell asks for roll call. Chet Frith absent all other members present.

Ms. Churchwell asks for public comment.

No public comment.

Ms. Churchwell asks for additions and deletions to today's agenda.

None.

Ms. Churchwell moves to Vicar's Landing and TEFRA hearing.

Motion Mr. Kennedy, second Mr. Litchney to open TEFRA hearing at 3:05PM

Vote unanimous.

Ms. Churchwell introduces Darren Roy and Dale Pirkle from Vicar's landing

Mr. Roy gives a brief description of the overall project. States phase one consists of 109 units, phase two consists of 33 units, and currently they have sold 92 units of phase one. Phase two is what these funds will be used for.

Ms. Churchwell asks if there is any public comment.

None noted.

Mr. Dobson produces proof of publication for today's TEFRA hearing published in the St. Augustine Record.

Mr. O'Connell produces his opinion letter to the Authority.

Motion Mr. Helwig, second Mr. Litchney to close the TEFRA hearing at 3:10PM

Vote unanimous.

Mr. Dobson produces a document for each member of the Authority to review and sign concerning conflicts of interest.

Members sign documents.

Ms. Churchwell moves to consideration of resolution 2022-03.

Mr. Dobson asks if there any questions concerning the resolution to be considered.

None noted.

Mr. Dobson ask for a motion on resolution 2022-03

Motion Mr. Litchney, second Mr. Kennedy to approve resolution 2022-03 as presented.

Vote Mr. Kennedy – Yes

Mr. Litchney – Yes

Mr. Helwig – Yes

Ms. Churchwell – Yes

Motion passes.

Meeting paused for signatures.

Ms. Churchwell moves the meeting to the approval of the minutes form the April 11, 2022 meeting.

Motion Mr. Litchney, Second Mr. Helwig to approve the minutes of the April 11, 2022 meeting as presented.

Vote unanimous

Ms. Churchwell moves the meeting to the Treasurer's report.

Mr. O'Connell presents the financial statements and one check to be signed for \$450 to WH O'Connell & Associates for accounting services.

Discussion about interest rates.

Mr. O'Connell recommends the Authority move \$75,000 from the operating account to the CD held at Ameris bank to earn more interest.

Discussion.

Motion Mr. Litchney, second Mr. Kennedy to allow Mr. O'Connell to transfer \$75,000 from the Authority's operating account to the Authority's CD at Ameris bank.

Vote unanimous.

Ms. Churchwell moves the meeting to New Business

Brand Development Project

Ms. Meeks gives update on the progress of the project and introduces Mark Stevens and Ed Barlow (call in) from North Star.

Mr. Stevens and Mr. Barlow give a slide presentation going over the project.

Discussion on the presentation and process.

The Players Championship Ticket Distribution

Mr. Maynard mentioned several entities that were supplied the tickets and thanked the Authority for supplying them.

Discussion.

Ms. Churchwell moves the meeting to reports.

Members:

Mr. Litchney. Will be out of town for the June meeting. No report.

Mr. Helwig. No report.

Mr. Kennedy. No report.

Ms. Churchwell. No report.

Commissioner Whitehurst – No report

Ms. Churchwell states the next meeting will be June 13, 2022 at 3PM and asks for a motion to adjourn.

Motion Mr. Litchney, Second Mr. Kennedy to adjourn the meeting at 4:24PM

Vote unanimous.

IDA

SIGN IN SHEET

IDA BOARD MEMBERS		IDA MEETING DATE: 5/9/22
1	Melissa Churchwell	
2	Geoff Litchney	
3	Kevin Kennedy	
4	Viv Helwig	
5		
6		
7		

VISITORS / GUESTS		Who do you represent?
1	Darren Roy	Vicar's Landing / CFO
2	Will Milford	Bryant Miller Olive P.A. / Vicar's Landing
3	Dale Pirkle	Vicar's Landing / COO
4	Robert Gall	Ziegler / Vicar's Landing
5	Scott Maynard	SJC Chamber of Commerce
6	Tera Meeks	SJC Tourism
7	Christian Whitehurst	BCC
8	WH O'Connell	IDA CPA
9	Geoff Dobson	IDA Attorney
10	Mike McCabe	IDA Attorney
11	Mark Stevens	North Star
12	Ed Barlow (call in)	North Star
13	Jennifer Zuberer	SJC Economic Development
14		
15		
16		