

**MINUTES OF MEETING  
INDUSTRIAL DEVELOPMENT AUTHORITY  
OF ST. JOHNS COUNTY  
Monday, May 8, 2023 – 3 p.m.  
at  
500 San Sebastian View, St. Augustine, FL**

**Members Present:** Viv Helwig, Chet Frith, Geoff Litchney

**Call In:**

**Members Absent:** Melissa Churchwell and Kevin Kennedy

**Guests Present:** Michael McCabe, Orville Dothage, Tera Meeks, Jennifer Zuberer, Angela Cuzzo

Mr. Frith brings the meeting to order at 3:03 p.m.

Mr. Frith asks for roll call. Mr. Helwig, Mr. Frith and Mr. Litchney are present. Ms. Churchwell and Mr. Kennedy are absent.

Mr. Frith asks for public comment.

No public comment.

Mr. Frith asks for additions and deletions to today's agenda.

None.

Mr. Frith moves the meeting to approval of the minutes from February 13, 2023, March 13, 2023, and April 10, 2023. Motion Mr. Helwig, second Mr. Litchney to approve the minutes as presented. Vote unanimous.

Mr. Frith moves the meeting to review and approval of the financials. A check written to W.H. O'Connell & Associates, PA was signed for accounting services. Mr. O'Connell was not in attendance to provide update on financials.

Motion Mr. Litchney, second Mr. Helwig to approval the financials. Vote unanimous.

Mr. Frith moves the meeting to new business.

Mr. Dothage (Sector Manager, Aeronautics Quality Standardization) gives a presentation on updates with Northrup Grumman.

Discussion.

Ms. Tera Meeks (Tourism and Cultural Development Director) gives a presentation on the St. Johns County brand launch.

Discussion.

Mr. Frith moves the meeting to reports.

Members – none noted.

Mr. Frith asks for a motion to adjourn.

Motion Mr. Litchney, second Mr. Frith to adjourn meeting at 4:06 p.m.

Vote unanimous.