

**ST. JOHNS COUNTY HEALTH AND HUMAN SERVICES ADVISORY COUNCIL  
EXECUTIVE MEETING MINUTES**

December 15, 2022

**MEMBERS PRESENT:** Charles Daly, Chair; Tara Haley, Vice-Chair

**STAFF PRESENT:** Shawna Novak, HHS Director; Mary Garcia, Administrative Coordinator, Social Services

**CALL TO ORDER:** Chair called the meeting to order at 3:30 p.m. Quorum was not present.

**PUBLIC COMMENT:** None

Meeting held via conference phone line. The purpose of this meeting was to set the agenda for the HHSAC general meeting scheduled for January 5, 2023, at 4pm. The agenda was reviewed. Mary Garcia stated she sent out all applications forwarded to her by the County Commission office for the vacancy postings for an “at large” member and a “human service professional”. Ms. Haley and Mr. Daly stated there were very few applicants and asked if the vacancy might be posted again. Ms. Garcia said she had been advised by the Commission office that this is a slow time of year for applications for all boards and committees and that she would be happy to request an additional posting. Ms. Garcia said she would present a list of dates for next year’s meetings to be voted upon at the January general meeting. There was discussion regarding public safety reports and Ms. Novak stated she would contact the Sheriff’s office to see who might be able to provide regular reports at general meetings.

**Regular Meeting:** Next general meeting will be on Thursday, January 5, 2023, at 4:00 p.m. at the Health & Human Services Center, Kingfisher conference room, 200 San Sebastian View, St. Augustine, FL 32084 and via Zoom.

**ADJOURNMENT** - Meeting was adjourned at 3:42 p.m.