

**ST. JOHNS COUNTY HEALTH AND HUMAN SERVICES ADVISORY COUNCIL  
EXECUTIVE MEETING MINUTES**

October 6, 2022

**MEMBERS PRESENT:** Charles Daly, Chair; Tara Haley, Vice-Chair

**STAFF PRESENT:** Shawna Novak, HHS Director; Mary Garcia, Administrative Coordinator, Social Services

**CALL TO ORDER:** Chair called the meeting to order at 3:30 p.m. Quorum was not present.

**PUBLIC COMMENT:** None

Meeting held via conference phone line. The purpose of this meeting was to set the agenda for the HHSAC general meeting scheduled for October 20, at 4pm. Ms. Novak advised contracts for the independent agency funding cycle should be approved and signed by County administration next week and then they will be sent out to the executive directors of the funded agencies for signature. Ms. Novak also gave a brief update regarding storm damage in the community from hurricane Ian and the disaster recovery efforts by the County. There was discussion regarding the applications received for the two current vacancies on the Council and as there were few that qualified for the "Human Service Professional" designation, the vacancies have been posted again. All applications received to date were sent out to all Council members. Ms. Garcia advised it is time for yearly officer elections and this was added to the agenda. Vice-Chair Tara Haley suggested revisiting the issue of changing meeting dates by reversing executive and general meetings now that the black-out period is over and this item was added to the agenda.

**Regular Meeting:** Next general meeting will be on Thursday, October 20, at 4:00 p.m. at the Health & Human Services Center, Kingfisher conference room, 200 San Sebastian View, St. Augustine, FL 32084.

**ADJOURNMENT** - Meeting was adjourned at 3:45 p.m.