

**ST. JOHNS COUNTY HEALTH AND HUMAN SERVICES ADVISORY COUNCIL
EXECUTIVE MEETING MINUTES**

October 7, 2021

MEMBERS PRESENT: Charles Daly, Chair; Tara Haley, Vice Chair;

STAFF PRESENT: Mary Garcia, Social Services, Administrative Coordinator

CALL TO ORDER: All parties were on the phone at 3:33 p.m. Quorum was not present.

PUBLIC COMMENT: None

Meeting held via conference phone line. The purpose of this meeting was to set the agenda for the HHSAC general meeting scheduled for October 21, 2021. Ms. Garcia explained Shawna Novak was called to Administration for required training and asked that she provide report to Chair and Vice Chair. Ms. Garcia said a 3rd deputy County administrator has been added this budget year. Ms. Garcia reported that Sarah Taylor will be in charge of all County community service departments, including Health & Human Services. Ms. Garcia stated Ms. Taylor will be in a transition period but a request has been made that Administration support staff provide a report at general HHSAC monthly meetings. Ms. Garcia went on to say that Ms. Novak reported the funding recommendations made by the HHSAC were approved by the Board of County Commissioners. Ms. Garcia also shared that Ms. Novak received a personal thank you from a client who was assisted in foreclosure prevention by St. Johns Housing Partnership and this program received additional funding as recommended by the HHSAC. Ms. Garcia said Brittany Coronado will be leaving her position with Flagler Hospital. Ms. Garcia said Flagler Hospital hopes to have another staff member provide updates at HHSAC general meetings until this position is filled.

Ms. Garcia said it is time for HHSAC officer elections again. Both Mr. Daly and Dr. Haley said they would be willing to serve again but this matter will be discussed and voted on at the October meeting. All HHSAC members are eligible to serve and the officer elections will be made through motions and majority vote at that meeting.

The current vacancy created by the expiration of Dr. Nielson's term was posted on the County website for 30 days and closed on September 24th. Ms. Garcia stated this vacancy must be filled by a "human service professional" and eight applications were received. Mr. Daly and Dr. Haley shared the opinion that the most qualified candidates and those that offered expertise in areas not necessarily or specifically held by current Council members are Howard Hitzel and Frederick Richards. All applications will be sent to Council members for their review in preparation for a discussion and review of all candidates at the October meeting. The process for recommendations was discussed and Ms. Garcia said a motion can be made by any Council member to recommend a candidate. If this motion receives a second then a vote will be taken.

Next Executive Meeting: Thursday, November 4, 2021 at 3:30 p.m. on conference line 904-209-6136.

Next Regular Meeting: Thursday, October 21, 2021 at 4:00 p.m. at the Health & Human Services Center, 200 San Sebastian View, St. Augustine, FL 32084.

ADJOURNMENT - Meeting was adjourned at 3:56 p.m.