

ST. JOHNS COUNTY HEALTH AND HUMAN SERVICES ADVISORY COUNCIL (HHSAC)
MEETING MINUTES
August 18, 2022

MEMBERS PRESENT: Charles Daly, Chair; Shannon Nazworth; Lorraine Keith; Kathleen Patneau; Howard Hitzel

MEMBERS ABSENT: Tara Haley; Chip Cover

STAFF PRESENT: Shawna Novak, Director, Health & Human Services; Joseph Cone, Assistant Director, Health & Human Services; Tracy Dillon, Social Services Manager; Katrina Tanner, Contract Coordinator, Social Services; Mary Garcia, Administrative Coordinator, Social Services

BCC LIASON: Commissioner Sarah Arnold – Via Zoom
Sarah Taylor – Assistant County Administrator – Via Zoom

VISITORS: Via Zoom – Patti Greenough; Judi Dembowski; Sandi Jackson; Michelle Colee; Teresa Matheny; Emma Hayes; Noreen Nickola-Williams; Ellen Walden

CALL TO ORDER/ROLL CALL: Chair called the meeting to order at 4:01 p.m. Quorum was present.

MINUTES – July, 2022: Shannon Nazworth **motioned** to approve the July, 2022, general meeting minutes. Lorraine Keith seconded the motion; minutes **approved unanimously** by the Council. The August 4th executive meeting minutes will be approved at the September general meeting.

PUBLIC COMMENT: None.

REPORT FROM COMMISSIONER ARNOLD: Commissioner Sarah Arnold provided an update on the current County budget process and said the Health & Human Services Department has made a request for a full-time CRA Specialist. Ms. Arnold stated she is supportive of the approval of this much needed position.

PUBLIC COMMENT: None.

OLD BUSINESS:

- a) **Continuum of Care (CoC) Update:** Lindsey Rodea reported that the new fiscal year began in July and that funding is now available. Ms. Rodea advised they are working on a gaps analysis and she said she would share results once complete.

NEW BUSINESS:

- a) **Revised Independent Agency Funding Recommendations:** Shawna Novak stated that based upon the funding recommendations the Council voted on at their August 4th meeting, staff began communication with awarded agencies in order to negotiate contracts. Ms. Novak stated that during these conversations, the St. Johns Housing Partnership (SJHP) advised that they do not have the HUD certified staff necessary to operate the foreclosure prevention program and they will not be able to accept the funding. Ms. Novak stated the County recognizes the value of this program and other funding possibilities will be explored. Ms. Novak went on to say that the Office of the County Attorney has

advised that the funding that cannot be accepted by SJHP should be awarded to the next highest ranking applicant in this category, the St. Francis Port in the Storm program. Ms. Novak explained that other St. Francis House projects have been funded through this RFP in the past but this would be the first time this particular program has been funded. Ms. Novak advised action would be required by the Council in order to move forward with the change to the funding recommendations. Shannon Nazworth **motioned** to approve funding St. Francis House Port in the Storm in the amount of \$75,600.00, the amount originally recommended to SJHP Foreclosure Prevention Program; Lorraine Keith seconded the motion; new funding recommendation as stated **approved unanimously** by the Council.

The revised FY23 independent agency funding recommendations were shared on-screen with all Zoom and in-person attendees. Ms. Novak stated a new funding recommendation letter would be signed by Chair, Charles Daly and it will be presented to the Board of County Commissioners (BCC) as part of the budgeting process. Ms. Novak stated contracts will be prepared and ready for the first BCC meeting in October, after the budget is adopted, to ensure no gap in funding for these agencies.

REPORT FROM SARAH TAYLOR, ASSISTANT COUNTY ADMINISTRATOR: Sarah Taylor was in attendance but had nothing to report at the time.

FUNDED AGENCY UPDATES: No updates were allowed due to the required blackout period for the current independent agency funding RFP.

COMMUNITY PARTNERS:

Homeless Advocacy Council: Ellen Walden stated this group is being outsourced to a church outreach team and they have not met for the last several months. Mr. Daly suggested removing the group from the agenda until advised by Ms. Walden that they have resumed meeting, which she stated could be in December or January.

SMA Healthcare: Sandi Jackson was in attendance and stated they are currently hiring for several positions.

Department of Health: Noreen Nickola-Williams reported Shane Lockwood will be replacing Dawn Allicock as Health Officer, and he starts on September 1st. Ms. Nickola-Williams went on to say there have been no monkey pox cases reported in St. Johns County but vaccines are now available in northeast Florida. Ms. Novak asked when the Health Leadership Council might begin to meet again and Ms. Nickola-Williams stated they do expect to reconvene this group when Mr. Lockwood is on board. Ms. Novak also inquired about the Community Needs Assessment (CHA) and the Community Health Improvement Plan (CHIP) and Ms. Nickola-Williams stated a 2022 CHA was completed in conjunction with Jacksonville Non-Profit Hospital Partnership and she promised to send a copy to Ms. Novak so that it can be shared with Advisory Council members.

Flagler Health +: Lindsey Rodea stated CareConnect is reworking their intake process and she said clients are now able to make appointments online.

Health & Human Services Department (HHS): Tracy Dillon reported contracts have been signed for grants for this funding cycle and the Social Services Department is busy helping those in need. Ms. Novak reported she will be attending a child welfare conference this month and Joe Cone, assistant director of HHS, will be attending the affordable housing conference in Orlando.

Faith Based Community: No representative in attendance.

Public Safety: No representative in attendance.

ANNOUNCEMENTS:

Executive Meeting: Thursday, September 1, at 3:30 p.m., via conference line 904-209-6136.

Regular Meeting: Thursday, September 15, at 4pm, in the Kingfisher conference room, 200 San Sebastian View, St. Augustine, FL 32084.

ADJOURNMENT - Meeting was adjourned at 4:24 p.m.