

**ST. JOHNS COUNTY HEALTH AND HUMAN SERVICES ADVISORY COUNCIL  
EXECUTIVE MEETING MINUTES**

July 7, 2022

**MEMBERS PRESENT:** Charles Daly, Chair

**STAFF PRESENT:** Shawna Novak, HHS Director; Commissioner Sarah Arnold; Katrina Tanner, Contract Coordinator; Mary Garcia, Social Services Support Staff

**CALL TO ORDER:** Chair called the meeting to order at 3:31 p.m. Quorum was not present.

**PUBLIC COMMENT:** None

Meeting held via conference phone line. The purpose of this meeting was to set the agenda for the HHSAC general meeting scheduled for July 21<sup>st</sup>, at 4pm. Mr. Daly asked about next steps for independent agency funding and Ms. Novak stated preliminary scores would be announced at the July general meeting. Ms. Novak stated that based on those discussion, she and Katrina Tanner would take the next two weeks to devise funding options which would be laid out in a PowerPoint at the August 4<sup>th</sup> executive meeting. Ms. Tanner reviewed some administrative scoring information and stated that due to errors, certain applicants would be losing points. Ms. Tanner also said she was continuing to get questions after the Q&A window closed. Ms. Novak said this indicates that applicants did not make good use of all of the time afforded them, or of the technical assistance that was made available. Agenda for the July general meeting was reviewed and Ms. Garcia stated she has invited developers of both the San Marcos Heights and Victoria Crossing affordable multi-family projects to provide updates. Ms. Novak noted that no updates can be provided by funded agencies until the blackout period is over. Mr. Daly asked about new members and Ms. Garcia stated both recommendations have been approved by the Board of County Commissioners and that Ms. Patneau will attend the July general meeting and the August executive meeting, and Dr. Hitzell will be available to attend the August executive meeting but will be out of town and unable to attend the July general meeting.

**Regular Meeting:** Next general meeting will be on Thursday, July 21<sup>st</sup> at 4:00 p.m. at the Health & Human Services Center, Kingfisher conference room, 200 San Sebastian View, St. Augustine, FL 32084.

**ADJOURNMENT** - Meeting was adjourned at 3:51 p.m.