

Meeting Minutes
Approved - 8/9/22

Land Acquisition and Management Program Conservation Board Minutes

Date/Time of Meeting: Tuesday, June 14, 2022 at 1:30 P.M.
Location/Address: St. Johns County Permit Building, Conference Room 1
4040 Lewis Speedway, St. Augustine, FL

Members Present: Elizabeth Guthrie, William (JB) Miller, Travis Minch, Robin (Shorty) Robbins, Hawley Smith, Jimmy Watson, Wayne Flowers

Commission Member Present: None

Staff Present: Jan Brewer, Trey Asner, Sean Melvin

Public Attendees: Ryan Kane, Ken McClan, Ed Slaven (called-in)

- Vice Chair Wayne Flowers called the meeting to order at 1:33 P.M. Mr. Flowers reads public notice on decorum.
- Public Comment for items not on the current agenda (3 minutes per person): No public comment
- The Board approved the Agenda.
- Mr. Minch mentions that audio recording of meetings does not accurately reflect meeting minutes. Proposes that audio recording could be added to web package as to increase accessibility and accurately reflect meeting meetings, as to what is actually stated. Discussed revisiting scoring criteria for evaluation form. Minutes needs more clarification on rulings as last meeting minutes does not show full details of Item 2. Mr. Melvin stated the county can revisit making audio recording of the meetings available online on the LAMP web page. Mr. Minch made a motion to amend the minutes for item 2, seconded by Mr. Flowers. Board approves amendment and minutes as amended.
- Board discussed the property evaluation form as brought up by Mr. Minch. Mr. Flowers mentioned that the evaluation form could be revisited in a future meeting item.
- **Item 1 – Discussion on resiliency insight for the county**
 - Mr. Melvin informed the board that a letter of recommendation may not be necessary because staff learned that St. Johns County received a \$500,000 grant from the Florida Department of Environmental Protection to do a resiliency study. The funding is part of the Florida Department of Environmental Protection Resilient Florida Planning Grant Program. Project leader with the county is Westley Woodward, St. Johns County Floodplain Manager.
 - Board would like to have Ms. Woodward to discuss the County's Resiliency grant project from the state. Potentially, she can provide some written information in lieu of in-person meeting.
 - Public Comment: No public comment.
- **Item 2 – Finalization of property nomination form**
 - Mr. Minch stated that the form is not sufficient and does not relate enough to board's evaluation criteria. Board discussed this point in addressing the need for more data and information on a property as it is submitted to the LAMP Board for nomination.
 - Mr. Flowers made motion to approve the form; is seconded by Mrs. Robbins and Mrs. Guthrie. Board approves the nomination form.
 - Public Comment: No public comment.
- **Item 3 – Staff presentation on Cultural Resources**
 - Mr. Asner gave a presentation on St. Johns County cultural resource review process. He explained his role with the county and what he reviews when looking at a property. He went over the criteria for a significant cultural resource and/or a cultural landmark as stated in the County's Land Development Code.
 - Mr. Minch asked whose responsibility it is to submit a Cultural Resource Assessment Survey, if one is requested by the county. Mr. Asner went over what he considers when a survey is requested. In due diligence, the county would pay for a CRAS report if one was required for a property through acquisition. Mr. Flowers asked if the State Historic Preservation Office would need to be involved with property acquisition. Most reporting would be required only at the local level, but if a state permit is required where SHPO is involved, the county's CRAS report would suffice.

- Public Comment: No public comment.
- **Item 4 – Evaluation of properties discussed at April meeting**
 - Mr. Watson asked if the county would appraise the properties consider for acquisition. Properties will at time when it is ready for acquisition as a part of due diligence.
 - It was discussed that both county staff and board members are responsible for having a land owner sign a nomination form.
 - Mr. Minch discussed the scoring and brought up issues relating to the evaluation form and other Board members responded about property scoring and evaluations. Board members went over the process of evaluating nominated properties and what would be the process for properties to be acquired. Having quality data will be key for knowing whether a property is worth adding to the annual acquisition ranking list for the BCC.
 - Mr. Miller gave a presentation for properties on the agenda and one additional property along Moultrie Creek. The Board discussed the SR 207 property and how it relates to recreation access. Property is next to Palatka-to-St. Augustine State Trail and Mussallem trailhead. Members discuss recreational value. Mr. Smith brought up that the property has a higher probability of future development.
 - Mr. Flowers and Ms. Robbins made a point to evaluate properties with the current evaluation form outside of meeting and reconvene to evaluate properties next meeting.
 - Mrs. Guthrie made a point that the Board should review the LAMP acquisition evaluation sheet, stating that more review comparing data sets for nominated properties.
 - Mr. Minch suggested that evaluation should be put off until more properties are nominated.
 - Board discussed meeting schedule as to potentially add another meeting to the schedule.
 - Public Comment: Ed Slaven suggested that the meeting be held in the BCC auditorium for TV and livestream access.

Board Member Reports

- Mr. Minch provided a modified property evaluation form he created as to reflect what different stakeholders and general member of the public would all be looking for. Copies of the form were given to staff and members.

Staff Member Reports

- Board of County Commissions have appointed Irene Kaufman to the District 4 seat on the LAMP Board.

Mr. Flowers called the meeting to a close at 3:40 P.M.

_____ Chair Sean Melvin 6/14/2022 Staff Recorder

8/9/22

⊗ Request of staff to provide GTV link for meeting audio, was also discussed.
PAM 8/9/22