

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
January 11, 2021
at
500 San Sabastian View, St. Augustine FL**

Members Present: Vivian Helwig, Kevin Kennedy, and Geoffrey Litchney

Call in Members: Melissa Churchwell and Chet Frith

Members Absent: none.

Guests Present: See attached sign in sheet.

Mr. Litchney reconvenes the December 14, 2020 meeting at 3:03PM and calls to order.

Discussion.

Motion Mr. Helwig, second Mr. Litchney to close the December 14, 2020 meeting at 3:04PM.

Vote unanimous. Mr. Frith and Ms. Churchwell (call in yes)

Mr. Litchney brings today's meeting to order at 3:04PM

Mr. Litchney asks for public comment. Wait for one minute for call in.

No public comment.

Mr. Litchney moves meeting to additions and deletions.

No additions or deletions.

Mr. Litchney moves the meeting to approval of the minutes for the November 9, 2020 and December 14, 2020 meetings.

Discussion.

Motion Mr. Kennedy, Second Mr. Helwig to approve the November 9, 2020 and December 14, 2020 minutes as presented.

Vote unanimous. Mr. Frith and Ms. Churchwell (call in yes)

Mr. Litchney moves the meeting to the Treasurer's report.

Mr. O'Connell present's last months financials for discussion, two checks written one to W.H. O'Connell & Associates in the amount of \$441 for accounting services and the other to the Players Tournament in the amount of \$7,000 for ticket purchases.

Discussion.

Motion Mr. Helwig, second Mr. Kennedy to approve the financials as presented and the two bills.

Mr. Litchney moves the meeting to New Business.

The Players Championship Ticket Package Agreement.

Mr. McCabe presents the contract to the authority.

Discussion on the contract.

Motion Mr. Helwig, second Mr. Kennedy to accept the contract as presented.

Vote unanimous. Mr. Frith and Ms. Churchwell (call in yes)

Discussion on ticket distribution.

Upcoming Bond Issue – Vicar’s Landing project.

Mr. Dobson states that an application has been requested and has been sent to Vicar’s Landing for a new campus located on the old Oakbridge golf course property in Ponte Vedra.

Robert Gall from Ziegler Investment Banking representing Vicar’s Landing gives a brief background about the issue and it’s uses. He states the IDA may need to have a possible February meeting for acceptance of the application for this issue and a March meeting for acceptance of a bond resolution. Sizing of bond issue will be \$75 million.

Discussion on timing.

2021 Meeting schedule.

Discussion.

Mr. Litchney states that based on the timing of Vicar’s Landing the February meeting will need to remain and could be canceled if the borrower is not ready to present a formal application to the Authority.

Mr. Litchney asks the members of the Authority their thoughts on the meeting schedule going forward.

Discussion.

Mr. Litchney states the schedule will be monthly with cancellations if needed.

Mr. Litchney moves the meeting to reports.

Mr. Helwig. No report but asks how the county is doing.

Mr. Kennedy. No report.

Mr. Frith. No report.

Ms. Churchwell. No report.

Mr. Litchney. No report but would like to hear how the county is doing and a report from the chamber of commerce.

Ms. Zuberer gives an update on the county’s grant program to date for COVID relief.

Ms. Newman (call in) from the chamber states the chamber has been following the latest relief bill from the Federal government and states the chamber will send out details of what was passed.

Mr. Litchney asks for any other comments and if none a motion to adjourn.

No other comments.

Mr. Litchney states the next meeting is at 3PM on March 8, 2021.

Motion Mr. Kennedy, second Mr. Helwig to adjourn the meeting at 3:35pm

Vote unanimous. Mr. Frith and Ms. Churchwell (call in yes)

IDA

SIGN IN SHEET

IDA BOARD MEMBERS

1	Geoff Litchney
2	Kevin Kennedy
3	Viv Helwig
4	Melissa Churchwell (call in)
5	Chet Frith (call in)
6	
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IDA MEETING

DATE: January 11, 2021

VISITORS / GUESTS

Who do you represent?

	VISITORS / GUESTS	Who do you represent?
1	Henry O'Connell	IDA CPA
2	Geoff Dobson	IDA Atty
3	Mike McCabe	IDA Atty
4	Commissioner Jeb Smith	BCC
5	Jennifer Zuberer	SJC
6	Cathy Newman (call in)	SJC Chamber
7	Rebecca Lavie (call in)	SJC OCA
8	Robert Gall (call in)	Ziegler Investment Banking
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