

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
November 9, 2020 3:00 pm
at
500 San Sabastian View, St. Augustine FL**

Members Present: Vivian Helwig, Geoffrey Litchney (call in), Melissa Churchwell and Kevin Kennedy

Members Absent: Chet Frith

Guests Present: See attached sign in sheet.

Mr. Kennedy brings the meeting to order at 3:00PM.

Mr. Kennedy asks for roll call. Geoffrey Litchney is a call in and Mr. Frith is absent.

Mr. Kennedy asks for public comment. Wait one minute for call in.

No public comment.

Mr. Kennedy moves meeting to additions and deletions.

No additions or deletions noted.

Mr. Kennedy moves meeting to approval of the October 12, 2020 minutes.

Discussion.

Motion Mr. Helwig, Second Ms. Churchwell to approve the minutes of the October 12, 2020 meeting as presented.

Vote unanimous. Mr. Litchney (call in yes)

Mr. Kennedy moves meeting to Treasurer's report.

Mr. O'Connell presents last month's financial statements for discussion, two checks written one to W. H. O'Connell & Associates in the amount of \$853.50 for accounting services and the other to the FL Department of Economic Opportunity for \$175.00 for the IDA's annual fee. He states Ameris bank replied to his request for an interest rate quote for the IDA with a rate of .003 (.3%).

Discussion.

Motion Mr. Helwig, second Mr. Kennedy to have Mr. Litchney work with Mr. O'Connell to create a CD/money market combination for the IDAs accounts with regards to interest rates.

Vote unanimous. Mr. Litchney (call in yes)

Mr. O'Connell states he believes the county has selected a new external auditor and there may be documents for a few members of the board to sign in the coming months.

Discussion.

Mr. O'Connell states he had received a document concerning Bayview and their sale of Buckingham Smith. He states it seems the transaction has not happened.

Discussion on the document and Bayview.

Mr. Kennedy moves the meeting to New Business:

THE PLAYERS Championship 2021 Ticket Package Update.

Mr. McCabe gives an update on the IDA 10 ticket package. He states legal at the Players is backed up and as of today he has not received a draft contract and he will do his best to have it at the next meeting.

Discussion.

2021 Meeting Schedule Discussion.

Mr. Litchney states he would like to see the IDA meet every other month. He suggests a schedule could have the IDA meeting in November, January, March, May 2021 and so on.

Discussion.

Mr. Kennedy asks Mr. Litchney for any final thoughts.

Mr. Litchney states it seems based on the discussion today most of the board wants monthly meetings for now so that's the way we'll go and discussion this issue again in the future.

Discussion.

Mr. Kennedy moves the meeting to reports.

Members:

Mr. Helwig states it has been helpful to have an understanding on how the relief efforts are going with the County. He thanks Jennifer and all County staff that are involved.

Ms. Churchwell. No report.

Mr. Litchney congratulates Ms. Whitehurst for being elected and Mr. Dean re-elected to the commission.

Mr. Kennedy no reports but asks the Chamber for any comments.

Ms. Newman gives an update on upcoming events for the Chamber.

Commissioner Smith states Mr. Waldron was re-elected unopposed.

Ms. Zuberer gives update on the phase I and Phase II of the Country's grant program.

No other reports.

Discussion on next meeting date.

Mr. McCabe states the IDA cannot approve the purchase of the tickets form the Players without a contract. He will push to have one at the December meeting.

Mr. Kennedy states next meeting is 12/14/20 at 3PM.

Motion Ms. Churchwell, second Mr. Helwig to adjourn at 3:48PM

Vote unanimous. Mr. Litchney (call in yes)

IDA

SIGN IN SHEET

IDA BOARD MEMBERS

1	Melissa Churchwell
2	Kevin Kennedy
3	Viv Helwig .
4	Geoff Litchney (call in) .
5	
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IDA MEETING

DATE: November 9, 2020

VISITORS / GUESTS

Who do you represent?

	VISITORS / GUESTS	Who do you represent?
1	Henry O'Connell	IDA CPA
2	Geoff Dobson	IDA Atty
3	Cathy Newman	SJC Chamber
4	Mike McCabe	IDA Atty
5	Commissioner Jeb Smith	BCC
6	Jennifer Zuberer	SJC
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