

AGENDA
ST. JOHNS COUNTY
INDUSTRIAL DEVELOPMENT AUTHORITY

November 9, 2020
3 p.m.

County Administration Building Auditorium
500 San Sebastian View, St. Augustine, FL 32084
Public Comment Call-In Number: 904-209-1265

****Regular Meeting****

Roll Call

Public Comment

Each person addressing the Board shall state their name and address for the public record and limit comments to three (3) minutes. Public comment will also be provided for each item containing a proposition (other than ministerial acts) before the Board.

Additions and/or Deletions to Agenda

Approval of Minutes

- October 12, 2020

Treasurer's Report

- Review and Approve Financials

New Business

- THE PLAYERS Championship 2021 Ticket Package Update
- 2021 Meeting Schedule Discussion

Reports

- IDA Members

Adjournment

Next Regular Meeting Date: December 14, 2020 at 3 p.m. in the auditorium

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
October 12, 2020 3:00 pm
at
500 San Sabastian View, St. Augustine FL**

Members Present: Vivian Helwig, Geoffrey Litchney, Chet Frith, Melissa Churchwell and Kevin Kennedy (call in)

Members Absent: none

Guests Present: See attached sign in sheet.

Mr. Helwig brings the meeting to order at 3:00PM.

Mr. Helwig asks for roll call. Kevin Kennedy is a call in. All other members present.

Mr. Helwig asks for public comment. Wait one minute for call in.

No public comment.

Mr. Helwig moves meeting to additions and deletions.

Mr. O'Connell asks to add the Amended Budget for the Authority for 2019-2020 fiscal year and the new Budget for the 2020-2021 fiscal year.

Mr. Helwig moves meeting to approval of the September 14, 2020 minutes.

Discussion.

Motion Mr. Frith, Second Mr. Litchney to approve the minutes of the September 14, 2020 meeting as presented.

Vote unanimous. Mr. Kennedy (call in yes)

Mr. Helwig moves the meeting to the treasurer's report.

Mr. O'Connell presents last month's financial statement for discussion, one check written to W. H. O'Connell & Associates in the amount of \$482.00 for accounting services, Amended 2019-2020 budget for the Authority and the proposed budget for the 2020-2021 fiscal year for the Authority.

Discussion on the Amended Budget for 2019-2020.

Motion Mr. Litchney, second Mr. Frith to approve the Amended 2019-2020 Budget for the Industrial Development Authority as presented.

Vote unanimous. Mr. Kennedy (call in yes)

Discussion on the Proposed Budget for 2020-2021.

Mr. O'Connell stated that he believes the interest income for the Authority will be dramatically less due to the falling of interest rates.

Discussion.

Mr. O'Connell states he will contact Ameris bank to find out what rates they are currently offering and bring a quote to the next meeting.

Motion Mr. Frith, second Ms. Churchwell to approve the 2020-2021 Budget for the Industrial Development Authority as presented.

Vote unanimous. Mr. Kennedy (call in yes)

Mr. Helwig moves the meeting to New Business:

Welcome New Member.

Mr. Helwig introduces Mr. Kennedy, call in, as the new member of the Authority.

Mr. Kennedy thanks the Authority for the recommendation sent to the BCC and gives a brief background about himself.

The other members of the Authority introduce themselves to Mr. Kennedy and give brief backgrounds about themselves.

Appreciation of Past members

Mr. Helwig gives a brief background about the past practices of the Authority with regards to past members and honoring them for their service. He recommends that a plaque be presented to Mr. Rowell.

Discussion.

Motion Mr. Helwig, second Mr. Litchney to recognize Mr. Rowell for his 4 years of service on the Industrial Development Authority with a plaque.

Vote unanimous. Mr. Kennedy (call in yes)

Mr. Helwig states he would like to formally thank Melissa Glasgow for her years of service with the Authority as well.

Election of Officers:

Mr. Dobson states the order of nomination needs to be Chairman, Vice Chairman, Secretary, Treasurer, and Assistant Secretary.

Chairman. Discussion.

Mr. Helwig nominates Mr. Litchney for Chairman.

Motion Mr. Frith to have Mr. Litchney serve as Chairman.

Vote Unanimous. Mr. Kennedy (call in yes)

Vice Chairman. Discussion.

Mr. Helwig nominates Mr. Kennedy as Vice Chairman.

Motion Mr. Litchney to have Mr. Kennedy serve as Vice Chairman.

Vote Unanimous. Mr. Kennedy (call in yes)

Secretary. Discussion.

Mr. Helwig nominates Mr. Frith to serve as Secretary.

Motion Mr. Helwig to have Mr. Frith serve as Secretary.

Vote Unanimous. Mr. Kennedy (call in yes)

Treasurer. Discussion.

Mr. Helwig nominates Ms. Churchwell to serve as Treasurer.

Motion Mr. Helwig to have Ms. Churchwell serve as Treasurer.

Vote Unanimous. Mr. Kennedy (call in yes)

Assistant Secretary. Discussion.

Mr. Helwig nominates Mr. Kennedy and Ms. Churchwell to serve as Assistant Secretary.

Motion Mr. Frith to have Mr. Kennedy and Ms. Churchwell serve as Assistant Secretary.

Vote Unanimous. Mr. Kennedy (call in yes)

Government in the Sunshine

Mr. Dobson distributes and handout of excerpts from the Florida Government in the Sunshine Book. He goes over the handout and general issues about government in the sunshine.

Mr. Helwig asks if any members have any questions concerning government in the sunshine.

None noted.

The Players Championship 2021 Ticket Package Options

Mr. McCabe states the IDA has a 40% credit carryover from the 2020 event that can be used for reducing the costs of the 2021 event for the Authority. He states the tournament this year has limited options. Attendance will be reduced to 20% and there will be no ground passes. He presents two options for the Authority.

- 1- Stadium club 9 tickets daily for a total cost of \$10,000. \$6,000 after application of last year 40% credit. He discusses what the Authority will get with this option if chosen.
- 2- Champions Club 7 tickets daily for a total cost of \$17,000. \$13,000 after application of last year 40% credit. He discusses what the Authority will get with this option if chosen.

Discussion.

Mr. Frith states he has a concern about this purchase. He asks the members is this the best option for the IDA and the County to spend money on an event like this during a pandemic?

Discussion.

Mr. Helwig states he would like to see a contract and the cancellation terms.

Discussion.

Mr. Frith asks what the Chamber's thoughts are.

Ms. Newman states The Players and PGA Tour are both large employers in the County and just recently built a new headquarters in Ponte Vedra. This would be a good opportunity for the IDA and the County to say thank you and support this event.

Discussion.

Motion Mr. Litchney, second Mr. Helwig to have Mike McCabe continue negotiations with The Players.

Vote unanimous. Mr. Kennedy (call in yes)

Reports:

Mr. Kennedy – none.

Mr. Litchney thanks Mr. Helwig for his outstanding job as Chairman, thanks the team for getting the bonds issues done and thanks the members for the appointment and vote for him as Chairman.

Mr. Frith thanks Ms. Newman on her perspective on The Players event.

Ms. Churchwell. No report but wishes to thank Mr. Helwig for his service.

Mr. Helwig thanks the members for working together this year, thanks Commissioner Smith for support along with the other members of the BCC and thanks Ms. Zuberer for what she does for the Authority.

Mr. Helwig asks Mr. Zuberer is this the meeting location going forward?

Ms. Zuberer states if the current requirements for public meetings stand, then yes this is the location for the upcoming meetings..

Ms. Zuberer gives update on the grant program.

Discussion.

Mr. Helwig states next meeting is 11/9/20 at 3PM.

Motion Mr. Helwig, second Mr. Frith to adjourn at 4:12PM

Vote unanimous. Mr. Kennedy (call in yes)

IDA

SIGN IN SHEET

IDA BOARD MEMBERS		IDA MEETING DATE: October 12, 2020
1	Chet Frith	
2	Geoff Litchney	
3	Melissa Churchwell	
4	Viv Helwig	
5	Kevin Kennedy (call in)	
6		
7		

VISITORS / GUESTS		Who do you represent?
1	Henry O'Connell	IDA CPA
2	Geoff Dobson	IDA Atty
3	Cathy Newman	SJC Chamber
4	Mike McCabe	IDA Atty
5	Jennifer Zuberer	SJC
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		

4:47 PM
11/05/20
Accrual Basis

Industrial Development Authority
Balance Sheet
As of October 31, 2020

	<u>Oct 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1002 · Ameris Bank	539,294.98
1004 · Ameris CD 2	8,160.38
Total Checking/Savings	<u>547,455.36</u>
Total Current Assets	<u>547,455.36</u>
TOTAL ASSETS	<u><u>547,455.36</u></u>
LIABILITIES & EQUITY	
Equity	
2810 · Fund Balance - Unreserved Des	132,016.26
32000 · Retained Earnings	415,428.75
Net Income	10.35
Total Equity	<u>547,455.36</u>
TOTAL LIABILITIES & EQUITY	<u><u>547,455.36</u></u>

4:46 PM
11/05/20
Accrual Basis

Industrial Development Authority
Profit & Loss
October 2020

	<u>Oct 20</u>
Income	
3013 · Prosperity Bank Interest Income	<u>10.35</u>
Total Income	10.35
Expense	<u>0.00</u>
Net Income	<u><u>10.35</u></u>