

AGENDA
ST. JOHNS COUNTY
INDUSTRIAL DEVELOPMENT AUTHORITY

October 8, 2018
3:00 p.m.

Meeting Conference Number: 904-209-0543

Executive Board Conference Room
County Commission Office of the Administration Building
500 San Sebastian View, St. Augustine, FL 32084

****Regular Meeting****

Roll Call

Public Comment:

Each person addressing the Board shall state their name and address for the public record and limit comments to three (3) minutes. Public comment will also be provided for each item containing a proposition (other than ministerial acts) before the Board.

Additions and/or deletions to agenda

Approval of Minutes:

- September 10, 2018

Treasurer's Report:

- Review and Approve September Financials

Regular Business:

- Discuss IDA bank accounts and interest rates
- TPC Contract for Tickets
- IDA Member Vacancy Recommendation to BCC

Reports:

- IDA Members

Adjournment:

Next Regular Meeting Date: January 14, 2019

**MINUTES OF MEETING
INDUSTRIAL DEVELOPMENT AUTHORITY
OF ST. JOHNS COUNTY
May 14, 2018, 3:00 PM**

Members Present: Peter Apol, Joseph Rowell, Vivian Helwig, Henry Green and Thomas Skinner (via call in)

Members Absent: None.

Guests Present: See attached sign in sheet.

Mr. Apol brings the meeting to order at 3:04PM.

Mr. Apol asks for roll call.

All members present with Mr. Skinner present via teleconference.

Mr. Apol asks for Public Comment.

No public comment.

Mr. Apol moves to additions and deletions to the agenda.

None noted.

Mr. Apol moves to approval of the minutes for May 14, 2018 and August 13, 2018

Discussion.

Motion Mr. Green, Second Mr. Rowell to approve the minutes for May 14, 2018 meeting and the August 13, 2018 meeting as presented.

Vote unanimous.

Mr. Apol moves to Treasurer's Report.

Mr. O'Connell presents financial statements for August and 3 checks. \$299.00 made out to Mr. Apol to reimburse him for the FCMA fee, \$195.00 check made out to Chef's Phil's BBQ for handouts at the FCMA event and \$1,133.00 check made out to W.H. O'Connell & Associates, P.A. for accounting services.

Motion Mr. Skinner, Second Mr. Green to approve the financial statements as presented.

Vote unanimous.

Mr. O'Connell discusses the audit report for the Authority.

Discussion.

Mr. Apol asks If there are any pending bond issues.

Discussion.

Mr. O'Connell presents the Amended budget for 2017-2018 fiscal year for the Authority and a Proposed Budget for 2018-2019 for the Authority.

Discussion.

Mr. Apol brings up the change in the dates for the Players Championship and states planning needs to start sooner than later.

Discussion about the event.

Motion Mr. Green, Second Mr. Rowell to approve the amended budget as presented.

Vote Unanimous.

Motion Mr. Helwig, Second Mr. Rowell to approve the 2018-2019 budget as presented.

Vote Unanimous.

Mr. Apol moves to regular business.

Mr. Apol gives a brief recap of the FCMA annual summit along with Ms. Everett.

Ms. Everett gives an update of all local events and passes out a handout.

Discussion on the local events and the handout.

Mr. Apol moves to IDA bank accounts and interest rates.

Discussion.

Motion Mr., Rowell, Second Mr. Green to have Mr. O'Connell contact 6 to 8 local banks for quotes for the Authority's accounts for the next meeting.

Vote unanimous.

Discussion.

Mr. Apol moves to IDA vacancy recommendations to BBC.

Mr. Apol states his position ends October 1st.

Discussion on the applicants and the application process.

Mr. Apol states he recommends the process be extended until the October meeting to allow more applicants.

Discussion.

Mr. Apol moves to the election of officers.

Discussion on each officer's roll.

Mr. Apol moves to nominations:

Chairman

Mr. Rowell nominates Mr. Green for the position of Chairman, Second Mr. Apol
Mr. Helwig nominates Mr. Skinner for the position of Chairman, Second Mr. Green

Discussion.

Mr. Apol asks for a roll call vote.

First up Mr. Green.

Mr. Green- Yes

Mr. Apol- Yes

Mr. Skinner- Na

Mr. Rowell- Yes

Mr. Helwig- Na

Mr. Green is elected chair.

Mr. Apol moves to Vice-Chair

Mr. Rowell nominates Mr. Skinner for the position of Vice-Chair

No other nominations for this position.

Mr. Apol asks for a vote.

Vote unanimous.

Mr. Apol moves to Secretary

Mr. Helwig nominates Mr. Rowell for the position of Secretary, Second Mr. Green.

No other nominations.

Mr. Apol asks for a vote.

Vote unanimous.

Mr. Apol moves to Assistant-Secretary

Mr. Green nominates Mr. Apol and Mr. Helwig as Assistant-Secretary, Second Mr. Rowell.

No other nominations.

Mr. Apol asks for a vote.

Vote unanimous.

Mr. Apol moves to reports.

Commissioner Smith states there is an event coming up out in Hastings the "Taste for Tater Event" September 20 at 11:30PM.

Discussion.

Mr. Apol asks for other reports.

Ms. Everett gives an update on upcoming Chamber events.

No other reports.

Mr. Apol states the next meeting is October 4, 2018 at 3:00 pm and asks for a motion to adjourn.

Motion Mr. Green second Mr. Rowell to adjourn at 4:47PM

Vote unanimous.

IDA

SIGN IN SHEET

IDA BOARD MEMBERS

1	JOSEPH ROWELL
2	HENRY GREEN
3	PETER AROL
4	Viv Helwig
5	THOMAS SKINNER CALL IN.
6	
7	

IDA MEETING

DATE: 9/10/18

VISITORS / GUESTS

Who do you represent?

1	W. McCall	W.H. O'CONNELL CPA
2	Jeb S. Smith	SIG REC
3	Michael McCole	Atty
4	Karen Everett	St. Johns County
5		Chamber of Commerce
6	Viv Helwig	
7	Melissa Glasgow	St. Johns County
8		
9		
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11		
12		
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14		
15		
16		

Industrial Development Authority
Balance Sheet
As of September 30, 2018

	<u>Sep 30, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
1002 · Ameris Bank	200,914.40
1004 · Ameris CD 2	95,135.97
Total Checking/Savings	<u>296,050.37</u>
Other Current Assets	
13000 · CD Interest Receivable	146.92
Total Other Current Assets	<u>146.92</u>
Total Current Assets	<u>296,197.29</u>
TOTAL ASSETS	<u>296,197.29</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	783.00
Total Accounts Payable	<u>783.00</u>
Total Current Liabilities	<u>783.00</u>
Total Liabilities	783.00
Equity	
2810 · Fund Balance - Unreserved Des	132,016.26
32000 · Retained Earnings	135,369.08
Net Income	28,028.95
Total Equity	<u>295,414.29</u>
TOTAL LIABILITIES & EQUITY	<u>296,197.29</u>

Industrial Development Authority
Profit & Loss
September 2018

	<u>Sep 18</u>	<u>Oct '17 - Sep ...</u>
Income		
3005 · Bond Issue Fees	0.00	43,805.00
3013 · Prosperity Bank Interest Inc...	15.09	156.45
3015 · Prosperity CD Interest	56.91	113.75
	<hr/>	<hr/>
Total Income	72.00	44,075.20
Expense		
5010 · Accounting	783.00	5,317.25
5016 · Contractual Services	0.00	10,000.00
5090 · Office Supplies	0.00	60.00
5710 · DCA Special Fees	0.00	175.00
5715 · Meeting and Events	0.00	494.00
	<hr/>	<hr/>
Total Expense	783.00	16,046.25
Net Income	<u><u>(711.00)</u></u>	<u><u>28,028.95</u></u>

Industrial Development Authority
Budget vs. Actual
September 2018

	<u>Sep 18</u>	<u>Budget</u>	<u>\$ Over Bud...</u>
Income			
3013 · Prosperity Bank Interest Inc...	15.09	3.33	11.76
3015 · Prosperity CD Interest	56.91	7.50	49.41
	<hr/>	<hr/>	<hr/>
Total Income	72.00	10.83	61.17
Expense			
5010 · Accounting	783.00	750.00	33.00
5016 · Contractual Services	0.00	1,400.00	(1,400.00)
	<hr/>	<hr/>	<hr/>
Total Expense	783.00	2,150.00	(1,367.00)
Net Income	<u>(711.00)</u>	<u>(2,139.17)</u>	<u>1,428.17</u>

Industrial Development Authority
Budget vs. Actual-Full Fiscal Year
October 2017 through September 2018

	<u>Oct '17 - Sep ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
3005 · Bond Issue Fees	43,805.00	43,805.00	0.00
3013 · Prosperity Bank Interest Inc...	156.45	40.00	116.45
3015 · Prosperity CD Interest	113.75	90.00	23.75
Total Income	<u>44,075.20</u>	<u>43,935.00</u>	<u>140.20</u>
Expense			
5010 · Accounting	5,317.25	5,500.00	(182.75)
5016 · Contractual Services	10,000.00	10,000.00	0.00
5050 · Legal Advertising	0.00	100.00	(100.00)
5090 · Office Supplies	60.00	150.00	(90.00)
5710 · DCA Special Fees	175.00	175.00	0.00
5715 · Meeting and Events	494.00	500.00	(6.00)
Total Expense	<u>16,046.25</u>	<u>16,425.00</u>	<u>(378.75)</u>
Net Income	<u>28,028.95</u>	<u>27,510.00</u>	<u>518.95</u>

Florida Department of Economic Opportunity, Special District Accountability Program
FY 2018/2019 Special District Fee Invoice and Update Form
 Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 72085			Date Invoiced: 10/01/2018
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/03/2018: \$175.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:



St. Johns County Industrial Development Authority
 Ms. Melissa S. Glasgow
 500 San Sebastian View
 St. Augustine, FL 32084

- 2. Telephone: (904) 209-0552
- 3. Fax: (904) 209-0553
- 4. Email: mglasgow@sjcfl.us
- 5. Status: Dependent
- 6. Governing Body: Local Governing Authority Appoints
- 7. Website Address: www.co.st-johns.fl.us/IDA/index.aspx
- 8. County(ies): St. Johns
- 9. Function(s): Industrial Development
- 10. Boundary Map on File: 05/27/1999
- 11. Creation Document on File: 06/27/1997
- 12. Date Established: 01/22/1980
- 13. Creation Method: General Law
- 14. Local Governing Authority: St. Johns County
- 15. Creation Document(s): Section 159.45, Florida Statutes; Need declared by County Resolution 80-9
- 16. Statutory Authority: Chapter 159, Part III, Florida Statutes
- 17. Authority to Issue Bonds: Yes
- 18. Revenue Source(s): Unknown - not provided
- 19. Most Recent Update: 10/09/2017

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: Melissa S. Glasgow Date 10/4/18

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

- a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.
- b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.
 - 1. ___ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
 - 2. ___ This special district is in compliance with the reporting requirements of the Department of Financial Services.
 - 3. ___ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2016/2017 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: ___ Denied: ___ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

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SJC Commission Office

JUL 02 '18



BOARD OF COUNTY COMMISSIONERS BOARD / COMMITTEE APPLICATION

7/2/18 CA

DATE RECEIVED BY ST. JOHNS COUNTY

Thank you for expressing interest to be considered for appointment to committees, boards, commissions or advisory groups addressing land use appointed by the St. Johns County Board of County Commissioners. The County Commission appreciates your willingness to serve your fellow County residents in a volunteer capacity. Please complete this application to the best of your knowledge. (You may attach a resume and/or additional data. Please reference attachments in the appropriate section(s)).

Name: Charles M WADRO District #: _____

Address: 643 OLD BLUFF DRIVE

City: PONTE VEDRO State: FL Zip: 32081

Phone #: 904-342-2905 E-mail Address: hd919@mindspring.com

How long have you been a legal resident of St. Johns County? 1 YEAR

Most recent occupation/employer: RETIRED SINCE 2001

I am am not a registered voter in St. Johns County, Florida.

List all active professional licenses and certifications: MBA - BUSINESS ADMINISTRATION

Educational background: UNDER GRAD DEGREE - BS U OF DENVER
SCHOOL OF HOTEL & RESTAURANT MGT MBA - FAIRLEIGH DICKINSON

Past work experience: DIR FOOD SERVICES - JERSEY CITY Bd OF EDUCATION
NJ DEPT OF EDUCATION - FOOD PROGRAMS PASS, CMWIRC

Please list all civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in St. Johns County.

- BOARD MEMBER - 16 YEARS
- _____
- BREAKAWAY TRAILS ORMOND BEACH

Please list the location and size of all parcels of property in St. Johns County of which you have ownership:

643 OLD BLUFF DRIVE PONTE VEDRA

Please indicate any companies/industries doing business in St. Johns County in which you have a financial interest

(i.e., proprietary, partnership, stock holdings, etc.) NONE

(Over)

Please indicate, by preference, all County committees, boards, or councils addressing land use in which you have an interest:

- 1. NONE
- 2. _____
- 3. _____
- 4. _____

List three (3) personal or professional references:

- 1. DR. HARVEY BLACK - HALIFAX HOSPITAL - SURGEON
- 2. BETTY WEITE - BREAKAWAY TRAILS HOA PRESIDENT
- 3. RICK BOHEM - COMMISSIONER - ORMOND BEACH

You may use this space for a brief biographical sketch or to list other skills you possess that are relevant to the appointment you are seeking: (Please indicate in the space below if you are attaching your resume.)

SEE ATTACHMENT

All information provided will become a matter of public record and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, you must notify the Board of County Commissioners in advance to allow for reasonable accommodation. This application will be kept on file for one year, at which time you must notify the Board of County Commissioners of your intent to remain an active applicant and update your application accordingly or it will be removed from the active file.

I hereby authorize St. Johns County or its representatives to verify all information provided and I further authorize the release of any information by those in possession of such information which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation, and that if appointed, I shall serve at the pleasure of the Board of County Commissioners.

[Handwritten Signature]
Signature

6-27-18
Date

**Please return completed application to:
St. Johns County Board of County Commissioners
500 San Sebastian View, St. Augustine, FL 32084
Phone: (904) 209-0300 Fax: (904) 209-0538**

Thank you for your interest!

For Office Use Only:
Mailed expiration letter: _____
Confirmed interest to extend 6 months:
1. _____
2. _____
3. _____

Charles M. Wadro
643 Old Bluff Drive
Ponte Vedra, Florida 32081
904-342-2905
hd919@mindspring.com

PROFESSIONAL TEACHING EXPERIENCE:

Miami Dade County Public Schools - 10/1993 – 6/2001 (Retired 2003)

Teacher at Miami Norland Senior High School (1997-2001)
Special Education Work Experience Teacher
Travel and Tourism Marketing for Academy of Travel and Tourism.

Teacher at Miami Carol City Senior High School (1993-1997)
Computer Sciences and Word Processing Teacher

PROFESSIONAL FOOD SERVICE INDUSTRY EXPERIENCE:

Fat Franks Inc. 2/88 - 11/91

Owner-operator of this 80 seat fast food restaurant located in Pittsburgh's wholesale meat and produce district. Annual sales of \$300,000. Developed concept, Pro Forma, prepared construction and kitchen facility architectural plans, supervised on-site construction, negotiated Lease Agreement, monitored installation of equipment, developed menu, recipes, food and beverage portion controls, product pricing, sanitation procedures, accounting ledgers, and staffing. Restaurant received critical acclaim on Pittsburgh's top two drive time radio shows; The John Cigna Show and The Jimmy and Steve Show. The restaurant was featured in The Pittsburgh Press, The Pittsburgh Post Gazette, and on The Phantom Diner segment of PM Magazine - KDKA TV. Successfully operated until the business was sold in November, 1991.

Charles M. Wadro, Inc. 10/77 - 12/87

President of this food facilities design and management consulting firm. Provided architectural kitchen and bar planning designs and specifications for over \$15,000,000 worth of projects, furnished on-site construction supervision, menu planning design, food preparation and quantity production training, sanitation practices, and food/labor cost control analysis to more than 150 clients on the East Coast of the United States and South America.

Jersey City Board of Education 10/74 - 9/77

Director of Food Services for New Jersey's 2nd largest school system. Responsible for feeding operations in 40 schools (25,000 meals daily) 425 union and non-union employees; \$2.5 million food budget. Designed \$500,000 kitchen renovation for 6 cafeterias and a central commissary. Established central warehouse facility and food distribution system for frozen foods and commodities.

New Jersey Bureau of Food Program Administration 4/73 - 10/74

Food Service Consultant representing the State of New Jersey. Responsible for overseeing food service programs in the State's 10 largest cities ie Newark, Trenton, Elizabeth, etc. Provided technical expertise in kitchen planning, food and labor cost controls, preparation of bid specs, menu development, and sanitation. Conducted industry lectures at local community colleges for the Department of Education.

Canteen Corporation 10/72 - 1/73

Assistant Cafeteria Manager at Western Electric Executive Office Building. Managed coffee cart operation with 16 Hispanic employees, monitored all hot food and deli stations within Executive and Employee Dining Rooms, and conducted weekly and monthly inventories.

New York City Bureau of School Lunches 4/69 - 9/72

Cafeteria Manager at South Bronx JHS #127. Duties included menu planning, ordering, inventory control and scheduling of 15 union workers.

EDUCATION:

Masters of Business Administration - Fairleigh Dickinson University - Teaneck, New Jersey 1975

Bachelors of Science in Business Administration - University of Denver's School of Hotel & Restaurant Management 1967

FOOD SERVICE INSTRUCTOR EXPERIENCE:

Bergen County Community College 9/80-12/80
Adjunct Instructor - HRM School. Taught three credit core course in Introduction to Hotel and Restaurant Management Course included Food production techniques, food and labor cost control analysis, staffing and sanitation.

HOMEOWNER ASSOCIATION BOARD OF DIRECTOR EXPERIENCE:

Costain Villas and Townhomes - 1988 -1996

President of this Gated Community in Aventura, Florida

Breakaway Trails – 2001-2017

Vice President and Secretary of this gated community with 1000 homes and an annual budget of \$1,000,000 in Ormond Beach, Florida

643 Old Bluff Drive
Ponte Vedra, Florida 32081
June 27, 2018

St. Johns County Board of County Commissioners
500 San Sebastian View
St. Augustine, Florida 32084

RE: Volunteer Position - Industrial Development Authority

Dear Commissioners:

My wife and I have now lived in Ponte Vedra for a little more than one year. We built with Toll Brothers here in Coastal Oaks. We have been retired for 17 years now. I am 73 years of age.

My employment history included representing the New Jersey State Department of Education for some of its largest cities (Newark, Paterson, New Brunswick and Jersey City) overseeing the School Foodservice Programs funded by the USDA.

My career continued with my appointment as the Director of Foodservices for the Jersey City Board of Education, where I was responsible for feeding more than 15,000 children back in the 1970's. Many of my employees were unionized and so needless to say, I've worked with people all throughout my employment career. Most importantly, this was a very, very high profile position so this is where my "training" as a public official began.

In the late 70's I started my own consulting firm, Charles M. Wadro Inc, where we offered consulting services to the foodservice industry. Our main clients were owner operated restaurants, public and private school districts and daycare centers. We designed commercial and institutional kitchens, constructed bid specifications on behalf of architectural firms involved in planning new school construction or renovations. We would oversee Federal and State bid and award processes. We designed and installed new or renovated kitchens for independent owner operators. My business was concentrated in the northeast corridor.

Harriet and I built our own restaurant in Pittsburgh in the late 1980's. I oversaw the entire planning and construction processes for this vacant two story space. I've worked with General Contractors, plumbers and electricians for many, many years. We successfully operated the restaurant for three years and eventually sold it to a physician, for his youngest son, in 1991.

My career then took a very unusual turn...I became a Computer Instructor with Miami Dade County's Adult Education Program. I then accepted an offer from the school district to become a full-time high school teacher working at a number of high schools including Carroll City SHS and Miami Norland SHS where my responsibilities included Word Processing. Eventually I worked with Special Education students (ages 17 to 21) helping them learn how to find jobs. I also was tasked with finding them after school jobs.

Once we retired in 2001, we moved up to Ormond Beach and built what we thought would be our final retirement home. However, after 16 years in Ormond Beach, we decided to build one more home here in Ponte Vedra. It has turned out to be an excellent decision.

While in retirement in Ormond Beach, I served on our HOA Board for 16 years in various capacities including Vice President and Treasurer. Breakaway Trails consisted of 1000 homes on 800 acres -many of which were mitigation areas. We had an operating budget of \$1,000,000.

In my 16 year service as a Board member, my main function was to oversee literally all of the necessary renovations and new construction that were needed – All of it. I supervised the bids and the actual work done on our road repairs, our wooden bridge (the longest in Florida) the resurfacing of our tennis and basketball courts, our landscape renovation projects, yjr installation of lighting for our tennis courts, the resurfacing of our community pool, pool bathroom renovations, etc.

Throughout the 16 years, I often interacted with Florida's DOT in Deland, Florida, Transportation, St John's Water Management Authority, the City of Ormond Beach's Commissioners and two different Mayors. Many times there were disagreements, but we always respected each other's differences.

I have kept all of the letters that I've had published in the Orlando Sentinel, The Daytona News Journal and Ormond Beach's Hometown News. I have always felt it was my duty to speak out when there was an issue that had to be addressed. The most important thing I believe in is well managed growth. I believe all cities need to look to improve and expand in this ever challenging economic world we live in.

One of my pet peeves living in Ormond Beach was always the push back from a small group of residents who refused to look ahead. I am a pro development person so long as the project is well thought out and it will look ascetically pleasing. The small town atmosphere that the old timers and environmentalists desperately want to maintain is simply not possible in today's economy. When questioned on who will foot the bill for all the needed services such as schools, police, fire, EMS, there are a lot of blank stares.

I am in favor of increasing our tax base here in St. Johns County. I believe business development would help ease the tax burden on homeowners. Industrial development should be part of the mix as well. If we choose our business partners wisely, provide good quality zoning for them and make sure they have the means to build facilities that will be aesthetically pleasing to the community, we will have done our job.

I believe in set-backs, excellent visual landscaping and good signage. Cities like Port Orange and even some parts of Daytona Beach have done excellent jobs in parts of their cities. Yet there are places like SR 7 in Hollywood that will forever be an eyesore for that town.

I consider myself a retired businessman first and foremost. For the last 27 years, I've managed significant monies for my family. I continue to be up to date on all that goes on in the world of business. I own many individual corporate bonds and so I have to know a lot more than the average person about this country's corporations.

I've seen the positive results of enticing companies like Michelin and BMW to relocate to South Carolina. How exciting would it be to get a world recognized firm to move to our area with its nearby international airport, shipping port, excellent schools and lots of land to develop?

No, I am not an Urban Planner, but I have a background in public service, politics, reading blueprints and understanding the construction process. I feel I would be an asset to the County. Thanks for your time.

Respectfully,

A handwritten signature in black ink, appearing to read 'CW' or similar initials, written in a cursive style.

Chuck Wadro

scanned 8-31-18
6-m 2-28-18
1-yea 8-29-18



BOARD OF COUNTY COMMISSIONERS BOARD / COMMITTEE APPLICATION

St. Johns County Commission Office

DATE RECEIVED BY ST. JOHNS COUNTY

AUG 31 '18

Thank you for expressing interest to be considered for appointment to committees, boards, commissions or advisory groups addressing land use appointed by the St. Johns County Board of County Commissioners. The County Commission appreciates your willingness to serve your fellow County residents in a volunteer capacity. Please complete this application to the best of your knowledge. (You may attach a resume and/or additional data. Please reference attachments in the appropriate section(s).)

Name: RYAN WESTOVER District #: 2

Address: 0075 WIMFRED MASTERS

City: ELKTON State: FL Zip: 32032

Phone #: 904-347-9203 E-mail Address: WESTOVER - RYAN@YAHOO.COM

How long have you been a legal resident of St. Johns County? 34 YEARS

Most recent occupation/employer: RE/MAX LEADING EDGE

I am am not a registered voter in St. Johns County, Florida.

List all active professional licenses and certifications: _____

Educational background: HIGH SCHOOL, 1 1/2 COLLEGE, CORRECTIONAL ACADEMY, FL REAL ESTATE SCHOOL

Past work experience: SJSO

Please list all civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in St. Johns County.

- 1. MLS 2. BOARD OF REALTORS
- 3. CHAMBER OF COMMERCE 4. RPAL

Please list the location and size of all parcels of property in St. Johns County of which you have ownership:

4 ACRES - ELKTON (HOMESTEAD)

Please indicate any companies/industries doing business in St. Johns County in which you have a financial interest (i.e., proprietary, partnership, stock holdings, etc.) N/A

(Over)

Please indicate, by preference, all County committees, boards, or councils addressing land use in which you have an interest:

1. INDUSTRIAL DEVELOPMENT AUTHORITY
2. _____
3. Contractors Review Board
4. _____

List three (3) personal or professional references:

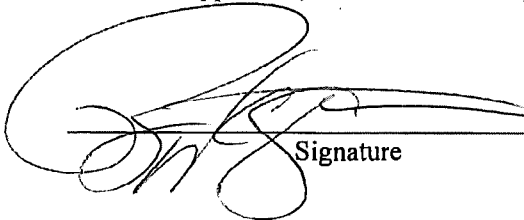
1. KARL VIERCK - 904-669-5284
2. SCOTT BEAVER - 904-669-1090
3. COREY HARTLEY - 904-322-1511

You may use this space for a brief biographical sketch or to list other skills you possess that are relevant to the appointment you are seeking: (Please indicate in the space below if you are attaching your resume.)

BORN A NATIVE TO ST. AUGUSTINE FOR SEVERAL GENERATIONS I
UNDERSTAND GROWTH + ECONOMIC AND ITS IMPORTANCE WITH OVER
3 YEARS IN REAL ESTATE I ALSO HAVE BEEN A PART IN THE
ECONOMIC GROWTH. SUPPLY + DEMAND PLAYS A HUGE ROLE IN OUR GREAT
COUNTY.

All information provided will become a matter of public record and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, you must notify the Board of County Commissioners in advance to allow for reasonable accommodation. This application will be kept on file for one year, at which time you must notify the Board of County Commissioners of your intent to remain an active applicant and update your application accordingly or it will be removed from the active file.

I hereby authorize St. Johns County or its representatives to verify all information provided and I further authorize the release of any information by those in possession of such information which may be requested by the County. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that a volunteer position provides for no compensation except that as may be provided by Florida Statutes or other enabling legislation, and that if appointed, I shall serve at the pleasure of the Board of County Commissioners.



Signature

AUGUST 30, 2018

Date

Please return completed application to:
St. Johns County Board of County Commissioners
500 San Sebastian View, St. Augustine, FL 32084
Phone: (904) 209-0300 Fax: (904) 209-0538

Thank you for your interest!

For Office Use Only:
Mailed expiration letter: _____
Confirmed interest to extend 6 months:
1. _____
2. _____
3. _____

Dawn Lange

From: Ryan westover <westover_ryan@yahoo.com>
Sent: Thursday, August 30, 2018 5:41 PM
To: Dawn Lange
Subject: Application for Contractor Committee
Attachments: doc01459320180830163814.pdf; ATT00001.txt

Dawn-

Thank you for your time today. Please see attached application for the Contractor Committee. Please contact me if there is anything else that I can do. Have a great night.

Thanks again,

Ryan Westover
904-347-9203

Scanned - 12-4-17

6mo = 6-4-18

1yr = 12-4-18

SJC Commission Office

DEC 04 '17



BOARD OF COUNTY COMMISSIONERS BOARD / COMMITTEE APPLICATION

Recd - 12-4-17
DATE RECEIVED BY ST. JOHNS COUNTY

Thank you for expressing interest to be considered for appointment to committees, boards, commissions or advisory groups addressing land use appointed by the St. Johns County Board of County Commissioners. The County Commission appreciates your willingness to serve your fellow County residents in a volunteer capacity. Please complete this application to the best of your knowledge. (You may attach a resume and/or additional data. Please reference attachments in the appropriate section(s).)

Name: Geoffrey S. Litchney District #: 5

Address: 11 Franciscan Way

City: St. Augustine State: FL Zip: 32080

Phone #: 910-545-0245 E-mail Address: glitchney@gmail.com

How long have you been a legal resident of St. Johns County? Since February 2017

Most recent occupation/employer: Asst. Regulatory Counsel, Black Knight Inc.

I am am not a registered voter in St. Johns County, Florida.

List all active professional licenses and certifications: _____

Admitted to the Florida Bar, Certified Compliance and Ethics Professional (CCEP)

Educational background: Juris Doctor (JD), Florida Coastal School of Law 2014, Bachelor of Science (BS) in Management, University of Phoenix

Past work experience: Retail banking experience with Bank of America, Navy Federal Credit Union and SunTrust Bank

Please list all civic clubs, professional organizations, public interest groups and other not-for-profit organizations of which you are a member or in which you have been active in the last three years, particularly those in St. Johns County.

1. Florida Bar Association
2. Society of Corporate Compliance and Ethics
3. Mortgage Bankers Association
4. Association of Corporate Counsel

Please list the location and size of all parcels of property in St. Johns County of which you have ownership:
None, my wife owns our residence at 11 Franciscan Way, St. Augustine FL 32080. 1/3 acre.

Please indicate any companies/industries doing business in St. Johns County in which you have a financial interest (i.e., proprietary, partnership, stock holdings, etc.) _____

None

(Over)

Please indicate, by preference, all County committees, boards, or councils addressing land use in which you have an interest:

- | | |
|---|---|
| 1. <u>Affordable Housing Advisory Committee</u> | 2. <u>Industrial Development Authority (per call 10/2/18)</u> |
| 3. _____ | 4. _____ |

List three (3) personal or professional references:


1. Bob Pinder, Chief Compliance Officer, Black Knight, Inc. 904-854-3605
2. Anna Malone, Deputy Chief Compliance Officer, Black Knight, Inc. 904-248-6385
3. Gail Strassel, Director of Early Childhood Education, Florida School for the Deaf and Blind, 904-687-8092

You may use this space for a brief biographical sketch or to list other skills you possess that are relevant to the appointment you are seeking: (Please indicate in the space below if you are attaching your resume.)

See Attached.

All information provided will become a matter of public record and will be open to public inspection. If you require special accommodations because of a disability to participate in the application/selection process, you must notify the Board of County Commissioners in advance to allow for reasonable accommodation. This application will be kept on file for one year, at which time you must notify the Board of County Commissioners of your intent to remain an active applicant and update your application accordingly or it will be removed from the active file.

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Signature

12/4/17
Date

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500 San Sebastian View, St. Augustine, FL 32084
Phone: (904) 209-0300 Fax: (904) 209-0538

Thank you for your interest!

For Office Use Only:
Mailed expiration letter: _____
Confirmed interest to extend 6 months:
1. _____
2. _____
3. _____

Geoffrey S. Litchney

You may use this space for a brief biographical sketch or to list other skills you possess that are relevant to the appointment you are seeking:

I am an Assistant Regulatory Counsel for Black Knight, Inc., a mortgage technology company in Jacksonville, Florida. In this role I focus on federal mortgage banking law and regulations for originating and servicing home loans and equity lines of credit. I work closely with our client base of banks and loan servicing companies to develop and deliver software solutions that help them meet their regulatory requirements.

In addition to product compliance, I write and review corporate policies and procedures covering every aspect of Black Knight's business operations.

While in law school, I interned for the City of Jacksonville, reviewing and drafting Human Resources protocols, and drafted an ordinance that was approved by the City Council.

Prior to law school, I was in retail banking with two large banks and a national credit union. In this capacity I assisted with all the customer's banking needs, including selling mortgages and home equity products.

I believe my experience in mortgage banking from a legal and retail perspective, along with my experience writing and interpreting ordinances, laws, policies and procedures, would be an asset to St. Johns County.