

**MINUTES OF MEETING  
INDUSTRIAL DEVELOPMENT AUTHORITY  
OF ST. JOHNS COUNTY  
April 10, 2017 3:00 PM**

**Members Present:** Peter Apol, Joseph Rowell, Henry Green, Vivian Helwig, and Thomas Skinner

**Members Absent:** none.

**Guests Present:** See attached sign in sheet.

Mr. Apol brings the meeting to order at 3:00 PM.

Mr. Apol asks for roll call.

All members present.

Mr. Apol asks for Public Comment.

No public comment.

Mr. Apol moves to additions and deletions to the agenda.

Mr. O'Connell asks to remove approval of the minutes. He states the minutes are not ready.

Mr. Apol moves to Treasurer's Report.

Mr. O'Connell presents January's financial reports, a check for \$500 for W.H. O'Connell & Associates, P.A. for accounting services.

Mr. Skinner states that the Authority is in possible violation of State law. Minutes need to be prepared, sent out prior to each meeting, approved at the following meeting and post on the Authority's website.

Discussion

Mr. Apol moves to regular business.

Mr. Apol asks Mr. Dobson to go over the proposed Vicar's Landing Project Bond Amendment.

Mr. Dobson introduces Greg West to give a description of the proposed amendment and the need for action.

Mr. West presents resolution 2017-01 for discussion and approval.

Discussion on the documents presented.

Motion Mr. Green, Second Mr. Skinners approve resolution 2017-01 as presented.

Vote unanimous.

Pause in meeting for document signatures.

Mr. Apol moves to TPC Governor's reception.

Mr. Apol produces a copy of the proposed contract between the Authority and The Players for consideration.

Discussion

Mr. Skinner states he thought the intent was for the Authority to purchase 15 tickets for \$2,625 not for the Authority to be a sponsor of the event and the contract was to be for only one year.

Mr. Apol states the contract is a rolling three year contact and is cancellable annually. He states the sponsorship and attendance by this Authority is important. This Authority started this event as a showcase for St. Johns County in an effort to help attract businesses to move to this county. Without this contract we will be jeopardizing our ability as an Authority to be part of this event this event moving forward.

Discussion.

Motion Mr. Green, Second Mr. Rowell to authorize execution of the contract from The Players as presented.

Green yes

Apol yes

Helwig yes

Rowell yes

Skinner no.

Motion passes.

Mr. Apol moves the meeting to the IDA survey questions.

Mr. Apol asks Ms. Glasgow to introduce Tiffany Andrews.

Ms. Glasgow introduces Ms. Andrews. She states that Ms. Andrews is a volunteer for the county and will be working on this survey.

Ms. Glasgow presents the survey questions.

Discussion

Mr. Apol moves to the IDA procurement policy.

Discussion

Mr. Skinner states he will work on creating a simple one page policy for consideration.

Mr. Skinner states that the current year budget must be posted on the Authority's website.

Discussion

Mr. Apol moves to the IDA website.

Ms. Glasgow states that one of the IDA's websites has been hacked and is not functioning. She states the budget will be posted on the county's website and all future IDA business will be on the county's website.

Discussion

Mr. Apol moves the meeting to CDFA membership.

Discussion

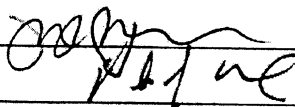
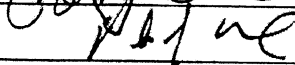


Mr. Apol states the next meeting is May 8, 2017 at 3:00PM

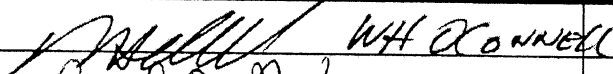
Motion Mr. Green, Second Mr. Rowell to adjourn at 4:50

Vote unanimous

# IDA

## SIGN IN SHEET

IDA BOARD MEMBERS		<b>IDA MEETING</b>  DATE: <u>4/10/17</u>
1	 Joseph Cowan	
2		
3	RUSTY SKINNER	
4		
5		
6		
7		

VISITORS / GUESTS		Who do you represent?
1	 WH O'CONNELL	IDA CPA
2	Geoff Dobson	IDA Adm
3	Web S. Smith	SIC Boce
4	Grey West	Bryant Miller (one for Vicar's)
5	Timothy Andrews	IDA Volunteer
6	Candy Bowring	Vicar's Landing
7	Julie LONG	SIC
8	Jim Browning	Citizen
9	Melissa Glasgow	SIC
10	Vix Helwig	IDA
11	Rebecca Lavin	OCA
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