



## St Johns County Fire Marshal's Seasonal Fire Works in Tent Permit Selection Process Based On a Lottery



### A. Who Can Apply and What Needs To Be Submitted?

Applicants wanting to apply for the "St Johns County Fire Marshal's Annual Fire Works Permit" must have the following information complete in a packet to be eligible for the selection process:

1. A complete State Certification of Registration Seasonal Retailer, which certifies the company and the location to engage in the business of selling sparklers at retail from June 20<sup>th</sup> thru July 5<sup>th</sup> and December 10<sup>th</sup> thru January 2<sup>nd</sup>.
2. A completed St Johns County Fire Marshal's **Annual Fireworks Permit**. (No charge for permit at time of submittal, fee will be charged at the time the permit is awarded.)
3. A Tent Permit per site with Site Plan and Zoning Approval to do business at designated location. (Site plan must include information found on Fireworks & Sparklers Sales in Tents Checklist).
4. List of all products to be sold, max weight & quantity to be on site at any one time.

### B. When Will Applicant be Required to Submit Permit Packets?

Applicants wanting to participate in the selection process for Annual Fireworks must submit the completed Fire Marshal's permit packet with all of the information noted in paragraph "A" above by **Friday March 25th, no later than 3:00 PM**, at:

St Johns County Permit Center  
Office of the Fire Marshal  
Attention: Dawn Lyons  
4040 Lewis Speedway  
St Augustine, Florida, 32084.

### C. When Will the Final Selection Take Place:

All applicants need to be present at the pre-selection meeting at 9:30 AM; 30 minutes prior to the final selection and at the final selection will take place **Friday April 1st at 10:00 AM**.

### 1. Procedure for Lottery: Drawing for Seasonal Fireworks

- (a) The Fire Marshal or his or her designee shall place a number on each of the completed packets. A corresponding number will be placed into the selection container. The first random number will be drawn by the Fire Marshal, or his or her designee, from the Seasonal Fireworks in Tents active applications and the corresponding applicant shall be assigned to number 1 Seasonal Fireworks Permit; the second random number will be drawn by the Fire Marshal, or his or her designee, from the Seasonal Fireworks in Tents active applications and the corresponding applicant shall be assigned to number 2 Seasonal Fireworks Permit; the third random number will be drawn by the Fire Marshal, or his or her designee, from the Seasonal Fireworks in Tents active applications and the corresponding applicant shall be assigned to number 3 Seasonal Fireworks Permit; the fourth random number will be drawn by the Fire Marshal, or his or her designee, from the Seasonal Fireworks in Tents active applications and the corresponding applicant shall be assigned to number 4 Seasonal Fireworks Permit; the fifth random number will be drawn by the Fire Marshal, or his or her designee, from the Seasonal Fireworks in Tents active applications and the corresponding applicant shall be assigned to number 5 Seasonal Fireworks Permit; the sixth random number will be drawn by the Fire Marshal, or his or her designee, from the Seasonal Fireworks in Tents active applications and the corresponding applicant shall be assigned to number 6 Seasonal Fireworks Permit; the seventh random number will be drawn by the Fire Marshal, or his or her designee, from the Seasonal Fireworks in Tents active applications and the corresponding applicant shall be assigned to number 7 Seasonal Fireworks Permit; the eighth random number will be drawn by the Fire Marshal, or his or her designee, from the Seasonal Fireworks in Tents active applications and the corresponding applicant shall be assigned to number 8 Seasonal Fireworks Permit; the ninth and final random number will be drawn by the Fire Marshal, or his or her designee, from the Seasonal Fireworks in Tents active applications and the corresponding applicant shall be assigned to number 9 Seasonal Fireworks Permit;

- (b) If the Fire Marshal, or his or her designee, does not have sufficient applications to issue all 9 allowed Seasonal Firework permits in Tents, then the Fire Marshal, or his or her designee, will stop the random drawing process.
- (c) Any unassigned permits may be assigned by the Fire Marshal, or his or her designee, on a first come, first serve basis. Applicants that are assigned a Seasonal Fireworks in Tent Permit shall be required to pay a fee of \$54.00. Permits assigned via the lottery shall not be transferable and shall only be for use by the applicant