



## ST. JOHNS COUNTY BUILDING DEPARTMENT RESIDENTIAL SUFFICIENCY CHECK LIST

CLEARANCE SHEET #: (R) \_\_\_\_\_ (N) \_\_\_\_\_

CONDITIONAL SUBMITTAL YES/NO                      DATE RECEIVED \_\_\_/\_\_\_/\_\_\_

PROJECT TYPE \_\_\_\_\_ SITE ADDRESS \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ CONTACT \_\_\_\_\_ DEPOSITORY ACCOUNT#: \_\_\_\_\_

PHONE \_\_\_\_\_ EXT# \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

DATE ROUTED \_\_\_\_\_ By \_\_\_\_\_ RESUBMITTED \_\_\_\_\_

NOTIFIED PENDING COMMENTS: \_\_\_\_\_, NOTIFIED PERMIT STATUS: \_\_\_\_\_

Item	Pending	Rec'd by	N/A
Completed Clearance Sheet with Approved Site Plan (SJC Land Development Code)			
Completed Building Permit Application (FBC Section 105.3)			
Two (2) Sets of Building Plans (FBC Section 107)			
ARC Approval on Two (2) sets of Plans and Two (2) Site Plans (If Applicable) (SJC Land Development Code)			
Two (2) Sets of Energy Sheet Forms and one (1) additional copy of signature page including (Manual J & D (FBC Energy Conservation Section 103)			
Two (2) sets Truss Engineering (FBC Residential Section R802.10)			
Two (2) sets Product Approval Form (must be signed)(FS 553.842)			
Water / Sewer Availability Letter or Paid Water / Sewer Receipt (FBCR P2602.1)			
Septic Tank Permit / Environmental Health Department Approved Site Plan and Floor Plan (FS 381.0065)			
Well Permit (FBCR P2602.1)			
Verification of Ownership: Property Appraiser / Deed / NAL (FBC 105.1)			
Contractor Verification: License / Workers Comp / Liability (FS 489) / \$50 Fee			
Signature for Impact Fee (ORD 2011-7)			
Termite Bond Company:                      Termite Treatment Method: SLAB / WOOD / BAIT (FBC 110.3.11)			
DEP Permit (If Applicable) (Chapter 62B-33 Florida Administrative Code) Check Clearance Sheet			
Notice of Commencement (FS 713.135) Note: A recorded copy must be received by the Building Department prior to first inspection			
Office Use Only			
Initial for Valuation Increase:                      YES    NO			
Comments:			

**For Questions Regarding Comments Please Contact our Office at (904) 827-6800,- Fax: (904) 827-6849  
When calling or faxing please reference the contractors name, job address and clearance sheet number.**

\_\_\_\_\_  
**Plans Examiner**  
Form # R3 Revised 01.22.2018 FORMS

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**Date**